

Profit Sharing/401k Council of America

**2010 National Conference and Exhibition
EXHIBITOR AND SPONSOR CONTRACT TERMS AND CONDITIONS**

1. Sponsorship opportunities are designed to provide a showcase for products and services provided by service provider companies. Having an exhibitor or sponsorship relationship with the Profit Sharing/401k Council of America, hereinafter referred to as PSCA, does not indicate that PSCA endorses the products or services of the exhibitor or sponsor.
2. Exhibitor agrees that PSCA shall have the right to make such rules and regulations or changes in arrangements, as it shall deem necessary and to amend the same from time to time. PSCA shall have the final determination and enforcement of all rules, regulations and conditions. It is understood and agreed that the Exhibitor shall abide by all the conditions, rules and regulations provided by PSCA for the governing of the Exhibit and the Conference of which it is a part.
3. Exhibitor agrees to accept this contract and either encloses herewith a check or credit card number for the full amount due to PSCA or will pay invoice upon receipt.
 - No rights in and to the said space (or any other space) shall vest in Exhibitor until this agreement has been accepted on behalf of PSCA, and such vesting shall thereafter be subject to the terms and conditions stated herein.
 - All exhibitor registration fees are nonrefundable.
 - No subletting, assignment or sharing of space will be permitted without PSCA approval and the payment of an additional fee.
 - Promotional activity is limited to the confines of the space assigned by PSCA. Advertising, canvassing and solicitation are not permitted outside the assigned Exhibit Space except by Exhibitors or Sponsors that have been granted such space or rights by PSCA.
4. Space Assignment will occur as registrations and payments are received.
5. Exhibitor's use of its assigned Exhibit Space shall not infringe upon the rights and privileges of other exhibitors.
6. Exhibitor is responsible for installing, maintaining and dismantling its exhibit.
 - One Exhibit Space includes one skirted 6' table and one chair.
 - Exhibit Space set up may occur on Tuesday, September 21, 2010.
 - Materials should be scheduled to arrive no less than 72 hours prior to set-up.
 - There is a hotel fee for incoming and outgoing exhibit materials.
 - Electrical service is available if requested at the time of exhibit registration.
7. Exhibit Hall will open on September 21, 2010 at 3:00 p.m. and will remain open until 3 p.m. on September 23, 2010.
 - Exhibitor displays must remain assembled through the open exhibit hours of 7:30 a.m. to 5:30 p.m. on September 22, 2010 and 7:30 a.m. to 3:00 p.m. on September 23, 2010.

8. Insurance and liability are the sole and full responsibility of the Exhibitor. Exhibitor agrees to maintain such insurance that will full protect PSCA from any and all claims of any nature including claims under applicable workers' compensation acts, and for damages for personal injury, including death, which may arise in connection with the operation of Exhibitor's display. Damage to inadequately packed property will be Exhibitor's own responsibility. In the event that Exhibitor damages the building, Exhibitor agrees to protect, save and hold harmless PSCA from all loss and/or damages whatsoever caused by Exhibitor to said building, or any part thereof, directly or indirectly. Damages or losses incurred by Exhibitor due to theft, pilferage, fire, accident or other causes shall be at the sole risk of the Exhibitor.
9. PSCA will not be liable for failure to hold the conference as scheduled. All payments will be returned in that event.
10. Exhibitor shall abide by fire regulations and all other regulations of government agencies and the conference site. All draping and decorative material must be flameproof.
11. PSCA will not be responsible for delays or extra expense incurred because of strikes, labor disputes or any other cause beyond the control of PSCA, its agents or representatives.
12. Loud noises such as bells, sirens, buzzers, etc. will not be permitted. All Exhibitors must maintain a business-like atmosphere.
13. No activities shall be scheduled during the time of the official program hours except with the express permission of PSCA.
14. Exhibitor hereby agrees to indemnify, protect, save and hold harmless PSCA, the Ritz Carlton Amelia Island and conference center management from any and all claims, demands, suites, liability for damage, loss, harm or injury to the person or any property of the Exhibitor or any of its officers, agents, employees or other representatives.
15. Exhibitors or their representatives who fail to observe the conditions set forth by PSCA or who, in the sole opinion of PSCA, conduct themselves inappropriately may be dismissed from Exhibit Space with refund or appeal for redress.
16. By virtue of registering (online, mail or fax) indicates knowledge of and agreement with the terms and conditions herein.

63rd Annual National Profit Sharing and 401(k) Conference and Exhibition Registration Form

PSCA's 63rd National Conference • September 21-24, 2010
Ritz Carlton, Amelia Island, Florida
Sponsor/Exhibitor/Event Sponsor Registration

Company Information:

Company: _____

Address: _____

Web site: _____

Pre-Event Contact Information:

Name: _____

Title: _____

Address: _____

E-mail: _____

Phone: _____

In order to secure your sponsorship, exhibit space, or event sponsorship, payment should accompany the completed form. If your company requires an original invoice before processing a check, please check the appropriate box below, and PSCA will issue an invoice. Payment must be received within 30 days of the date of the invoice or the reserved sponsorship, exhibit space, or event will be released. **Receipt of this form by PSCA is your commitment to PSCA for 2010's event. You will be responsible for payment. If completing prior to 1/1/2010 you will be invoiced after 1/1/2010. A completed registration form, payment, company logo, and company description must be received by June 1, 2010 to be included in the conference brochure.**

**Please reserve the following sponsorship, exhibit space, and/or event at
PSCA's 63rd Annual National Profit Sharing and 401(k) Conference and Exhibition.**

- Conference Sponsorship for \$20,000 (10% discount if a National Conference sponsor in 2009)
- Exhibit for \$6,000
- Networking Break for \$2,750
- Breakfast Sponsorship for \$3,500
- Lunch Sponsorship for \$5,000
- Signature Awards Reception for \$7,500
- Welcome Reception for \$7,500
- Special Dinner/Event for \$5,000-\$20,000
- Signage Sponsorship for \$3,500
- Key Card Sponsorship for \$3,000
- Lanyard Sponsorship for \$3,000
- Interested in Miscellaneous/Custom Sponsorship: _____
- Payment of _____ is enclosed.
(Please make checks payable to PSCA.)
- Please invoice me.

**Fax the completed form to 312-419-1864, Attn.: Bob Benish and mail check to:
PSCA, Attn.: Bob Benish, 20 North Wacker Drive, Suite 3700, Chicago, IL 60606**